

**Notice of Meeting**

**BOARD OF TRUSTEES OF THE GALVESTON WHARVES**

**Regular Monthly Meeting**

**Monday, December 18, 2017**

**9:15 a.m.**

**Port of Galveston**

**8<sup>th</sup> Floor Shearn Moody Plaza**

**123 Rosenberg Avenue, Galveston, TX 77550**

**-THE REGULAR MONTHLY MEETING IS OPEN TO THE PUBLIC-**

**BOARD OF TRUSTEES**

**Chairman E. L. "Ted" O'Rourke**

**Trustee Elizabeth Beeton**

**Trustee Jayson Levy**

**Trustee/Mayor James D. Yarbrough**

**Vice Chairman Albert P. Shannon**

**Trustee Richard D. DeVries**

**Trustee Todd P. Sullivan**

**Peter Simons, Interim Port Director**

**Anthony P. Brown, Port Attorney**

**I. REGULAR MONTHLY MEETING**

**A. CALL TO ORDER**

A-1 Roll Call

A-2 Declaration of Quorum

**B. DECLARATION OF CONFLICTS OF INTEREST BY TRUSTEE**

**C. GENERAL BUSINESS**

**1. PRESENTATIONS AND ANNOUNCEMENTS**

C-1 Presentation by Rear Admiral Mike Rodriguez of Texas A&M Galveston

**2. APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES**

C-2 Minutes of the Regular Monthly Meeting of the Board of Trustees held Thursday, Monday, November 27, 2017

- C-3 Minutes of the Special Meeting of the Board of Trustees held Thursday, November 30, 2017 (10:30 a.m.)
- C-4 Minutes of the Special Meeting of the Board of Trustees held November 30, 2017 (4 p.m.)
- C-5 Minutes of the Special Meeting of the Board of Trustees held December 11, 2017

### **PORT DIRECTOR'S REPORT**

- C-6 Port Director/Staff Reports – Consideration of Information Received from the Port Director or Other Members of Port Staff with Respect to Port Operations, Including Such Matters as Revenue, Expense, and Other Financial Information; Cargo Tonnage and Ship Calls; Cruise Passenger Activity, Car Counts, and Ship Calls; Security Conditions and Other Security Related Matters; Facility Improvements, Maintenance, Repairs, and Demolition; Dredging; Matters Relating to Parking Operations; Staff and Trustee Travel Reports; and Other Matters Required to be Reported to the Trustees Pursuant to Law or Board Policy.

### **3. CONSENT AGENDA**

- D-1 Consider Board and Staff Expense Reports
- D-2 Consider Financial Statements
- D-3 Accept Port Investments Report
- D-4 Accept Bank Reconciliation Report and Schedule of Restricted Fund Balances
- D-5 Accept Cash Flow Projections
- D-6 Accept Monthly Delinquent Accounts Receivable Analysis
- D-7 Accept Vendor Check Register Report
- D-8 Consider Trade Development

### **4. BUSINESS ITEMS**

- E-1 Discuss and Consider Removal of Victor Hernandez from the List of Persons Authorized to Conduct Banking and Investment Transactions with Respect to All Port Banking and Investment Accounts and Approval of a New List of Persons to Conduct these Transactions Effective January 1, 2018
- E-2 Discuss and Consider Results of the Preliminary Design Phase for the Port of Galveston Slip 12 Fill Project
- E-3 Discuss and Consider Approval of a Proposal by AECOM for an Amount Not to Exceed \$107,600.00 for the Engineering Design and Construction Support Services for the Carnival VISTA CT1 Building Improvements

- E-4 Discuss and Consider Approval of the Renewal of Stevedore Licenses of Existing Licensed Stevedores
- E-5 Discuss and Consider Election of Secretary of the Board of Trustees of the Galveston Wharves
- E-6 Discuss and Consider Change in Date of the January 22, 2018 Regular Monthly Meeting to Monday, January 29, 2018
- E-7 Discuss and Consider Resolution in Support of the Pelican Island Land Bridge

**ANNOUNCE GOING INTO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE**

**-Section 551.071 – Consultation with Attorney**

- a. Proposed Security Surcharge by Port Houston

**-Section 551.072 – Real Property**

- a. Proposed Tenth Amendment to Lease Agreement with Marine Spill Response Corporation
- b. Proposed Lease Agreement with Ports America Texas, Inc.
- c. Proposed Lease Agreement with Katie's Seafood, Inc.

**-Section 551.074 – Personnel**

- a. Deliberate the Appointment, Employment, Evaluation, Reassignment, or Duties of a Public Officer or Employee

**-Section 551.087 – Economic Development Negotiation**

- a. Discuss or Deliberate Regarding Commercial or Financial Information Received from a Business Prospect Seeking to Locate, Stay, or Expand at the Port of Galveston, or Deliberate the Offer of a Financial or Other Incentive to such a Business Prospect

**ADJOURNMENT OF EXECUTIVE SESSION**

**RECONVENE REGULAR MONTHLY MEETING**

**BUSINESS ITEMS CONTINUED**

- E-8 Discuss and Consider the Tenth Amendment to the Lease Agreement between the Board of Trustees of the Galveston Wharves and Marine Spill Response Corporation for one additional



year effective January 1, 2018

- E-9 Discuss and Consider Lease Agreement Between the Board of Trustees of the Galveston Wharves and Ports America Texas, Inc. to Lease Approximately 11,614 Square Feet of West End Port Property for a Three-Year Term
- E-10 Discuss and Consider Lease Agreement Between the Board of Trustees of the Galveston Wharves and Katie's Seafood, Inc. to Lease Approximately 5,216 sq. ft. of Net Rentable Area to Katie's Seafood, Inc. for the Operation of a Restaurant at the Former Joe's Crab Shack Facility
- E-11 Discuss and Consider One-Time Adjustment to Pay for Port Employees for Prospective Services

**b. SET DATE OF NEXT BOARD MEETING, TIME AND LOCATION**

**E. ADJOURNMENT**

THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A TRUSTEE DESIRES TO DISCUSS – AS IS THE CASE, THAT SUCH ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED PRIOR TO THE REGULAR AGENDA ITEMS. AS USED IN THIS NOTICE, THE TERM “EXECUTIVE SESSION” MEANS A “CLOSED MEETING” AS DEFINED IN TEXAS GOVERNMENT CODE CHAPTER 551, THE OPEN MEETINGS ACT. THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY SUBJECT, INCLUDING WITHOUT LIMITATION ANY SUBJECT APPEARING ON THIS AGENDA, AS AUTHORIZED BY THE OPEN MEETINGS ACT. FOLLOWING ANY EXECUTIVE SESSION, THE BOARD IN OPEN SESSION MAY TAKE A FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION, AS AUTHORIZED BY THE OPEN MEETINGS ACT.

**3:30 p.m., Thursday, December 14, 2017**

By:   
Peter Simons, Interim Port Director

**Please Note**

**Members of the public attending the Board Meeting may park at no cost in the Shearn Moody Plaza Parking Garage. The garage is located across the street from the Port offices.**

**Members of the City Council may be attending and participating in discussion.**

**IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THIS OFFICE, 123 ROSENBERG AVENUE, 8<sup>TH</sup> FLOOR, GALVESTON, TEXAS 77550 (409-766-6105) TO MAKE ARRANGEMENTS FOR THE SPECIAL ACCOMMODATION.**