

Notice of Meeting

BOARD OF TRUSTEES OF THE GALVESTON WHARVES

Regular Monthly Meeting

Monday, October 30, 2017

8:30 a.m.

Port of Galveston

8th Floor Shearn Moody Plaza

123 Rosenberg Avenue, Galveston, TX 77550

-THE REGULAR MONTHLY MEETING IS OPEN TO THE PUBLIC-

BOARD OF TRUSTEES

Chairman E. L. "Ted" O'Rourke
Trustee Elizabeth Beeton
Trustee Jayson Levy
Trustee/Mayor James D. Yarbrough

Vice Chairman Albert P. Shannon
Trustee Richard D. DeVries
Trustee Todd P. Sullivan

Peter Simons, Interim Port Director
Anthony P. Brown, Port Attorney

I. REGULAR MONTHLY MEETING

A. CALL TO ORDER

- A-1 Roll Call
- A-2 Declaration of Quorum
- A-3 Pledge of Allegiance

B. DECLARATION OF CONFLICTS OF INTEREST BY TRUSTEE

C. GENERAL BUSINESS

1. PRESENTATIONS AND ANNOUNCEMENTS

- C-1 Presentation by County Commissioner Ken Clark Regarding Upcoming Public Vote on Proposed County Bond Issue

2. APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES

- C-2 Minutes of the Regular Monthly Meeting of the Board of Trustees held Monday, September 25, 2017

3. PORT DIRECTOR'S REPORT

- C-3 Port Director/Staff Reports – Consideration of Information Received from the Port Director or Other Members of Port Staff with Respect to Port Operations, Including Such Matters as Revenue, Expense, and Other Financial Information; Cargo Tonnage and Ship Calls; Cruise Passenger Activity, Car Counts, and Ship Calls; Security Conditions and Other Security Related Matters; Facility Improvements, Maintenance, Repairs, and Demolition; Dredging; Matters Relating to Parking Operations; Staff and Trustee Travel Reports; and Other Matters Required to be Reported to the Trustees Pursuant to Law or Board Policy.
- C-4 Executive Committee Report
- C-5 Port of Call Committee Report

4. CONSENT AGENDA

- D-1 Consider Board and Staff Expense Reports
- D-2 Consider Financial Statements
- D-3 Accept Port Investments Report
- D-4 Accept Bank Reconciliation Report and Schedule of Restricted Fund Balances
- D-5 Accept Cash Flow Projections
- D-6 Accept Monthly Delinquent Accounts Receivable Analysis
- D-7 Accept Vendor Check Register Report
- D-8 Consider Trade Development

5. BUSINESS ITEMS

- E-1 Discuss and Consider Proposals to Provide Video Streaming, Indexing and Archiving Services for Board of Trustees Meetings
- E-2 Discuss and Consider Request for Qualifications for Professional Audit Services and Selection of Professional Audit Services Firm to Perform the Audit of Financial Statements of the Board of Trustees of the Galveston Wharves, the Galveston Port Facilities Corporation, the Federal Single Source Audit, the Comprehensive Annual Financial Report (CAFR) and the Annual Defined Benefit Pension Plan Audit for the Year Ending December 31, 2017
- E-3 Discuss and Consider Award of Contract to Witt O'Brien's, LLC for Disaster Consulting Services at an Estimated Cost of \$360,000 and Effective over a 12 Month Period Beginning November 1, 2017

- E-4 Discuss and Consider Authorizing Port Staff to Contract with an Energy Services Provider for a Period Not to Exceed 72 Months Effective January 1, 2018
- E-5 Discuss and Consider Ninth Amendment to Consulting Agreement Dated August 1, 2004 Between the Board of Trustees and Gahagan & Bryant Associates, Inc. Extending the Term of the Agreement to March 31, 2018 and Increasing the Amount Payable Under the Agreement by \$75,000
- E-6 Discuss and Consider the Beginning Annual Salary of the Director of Administration
- E-7 Discuss and Consider Resolution Supporting Galveston County Bond Proposal
- E-8 Discuss and Consider Action Concerning Letter Submitted by Board Chairman to Galveston County Board of Pilot Commissioners

ANNOUNCE GOING INTO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE

-Section 551.074 – Personnel

- a. Deliberate the Appointment, Employment, Evaluation, Reassignment, or Duties of a Public Officer or Employee, Including Without Limitation the Port Director or Deputy Port Director

-Section 551.087 – Economic Development Negotiation

- a. Discuss or Deliberate Regarding Commercial or Financial Information Received from a Business Prospect Seeking to Locate, Stay, or Expand at the Port of Galveston, or Deliberate the Offer of a Financial or Other Incentive to such a Business Prospect

ADJOURNMENT OF EXECUTIVE SESSION

RECONVENE REGULAR MONTHLY MEETING

D. SET DATE OF NEXT BOARD MEETING, TIME AND LOCATION

(Proposed: Monday, November 27, 2017. Finance Committee Meeting at 0830. Board Meeting at 0915)

F. ADJOURNMENT

THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A TRUSTEE DESIRES TO DISCUSS – AS IS THE CASE, THAT SUCH ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED PRIOR TO THE REGULAR AGENDA ITEMS. AS USED IN THIS NOTICE, THE TERM “EXECUTIVE SESSION” MEANS A “CLOSED MEETING” AS DEFINED IN TEXAS GOVERNMENT CODE CHAPTER 551, THE OPEN MEETINGS ACT. THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY SUBJECT, INCLUDING WITHOUT LIMITATION ANY SUBJECT APPEARING ON THIS AGENDA, AS AUTHORIZED BY THE OPEN MEETINGS ACT. FOLLOWING ANY EXECUTIVE SESSION, THE BOARD IN OPEN SESSION MAY TAKE A FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION, AS AUTHORIZED BY THE OPEN MEETINGS ACT.

3:30 p.m., Thursday, October 26, 2017

By: 

Peter Simons, Interim Port Director

Please Note

Members of the public attending the Board Meeting may park at no cost in the Shearn Moody Plaza Parking Garage. The garage is located across the street from the Port offices.

Members of the City Council may be attending and participating in discussion.

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THIS OFFICE, 123 ROSENBERG AVENUE, 8TH FLOOR, GALVESTON, TEXAS 77550 (409-766-6105) TO MAKE ARRANGEMENTS FOR THE SPECIAL ACCOMMODATION.