

Notice of Meeting

**BOARD OF TRUSTEES
OF THE
GALVESTON WHARVES**

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall, within three (3) days prior to any proceeding, contact this office, 123 Rosenberg Avenue, 8th Floor Shearn Moody Plaza, Galveston, TX 77550 (766-6105) to make arrangements for this special accommodation.

IT IS POSSIBLE THAT ONE OR MORE MEMBERS OF THE BOARD OF TRUSTEES WHO ARE NOT MEMBERS OF THE FINANCE COMMITTEE AND/OR ONE OR MORE MEMBERS OF THE BOARD OF DIRECTORS OF THE GALVESTON PORT FACILITIES CORPORATION MAY ATTEND THIS MEETING. IF THE ATTENDANCE BY SUCH TRUSTEES OR DIRECTORS RESULTS IN A QUORUM OF THE FULL BOARD OF TRUSTEES OR THE CORPORATION BEING PRESENT AT THE MEETING, THIS MEETING WILL ALSO BE CONSIDERED A MEETING OF THE FULL BOARD OF TRUSTEES AND THE CORPORATION.

FINANCE COMMITTEE

Monday, June 5, 2017

8:30 a. m.

Port of Galveston

8th Floor Shearn Moody Plaza

123 Rosenberg Avenue, Galveston, Texas 77550

-THIS FINANCE COMMITTEE MEETING IS OPEN TO THE PUBLIC-

Finance Committee Members

Albert P. Shannon, Chairman

Richard DeVries

E. L. "Ted" O'Rourke

I. CALL TO ORDER

- A. Roll Call
- B. Declaration of Quorum
- C. Declaration of Conflicts of Interest

II. CONSENT AGENDA

- Consider Board and Staff Expense Reports (D-1)
- Consider Financial Statements (D-2)
- Accept Port Investments Report (D-3)
- Accept Bank Reconciliation Report and Schedule of Restricted Fund Balances Report (D-4)
- Accept Cash Flow Projections (D-5)
- Accept Monthly Delinquent Accounts Receivable Analysis (D-6)
- Accept Vendor Check Register Report (D-7)
- Consider Trade Development (D-8)

III. COMMENTS FROM THE FINANCE COMMITTEE ON AGENDA ITEMS

IV. ADJOURNMENT

3:30 p.m., Thursday, June 1, 2017



By: Peter Simons, Interim Port Director

Please Note

Members of the City Council may be attending and participating in discussion.

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THE CITY SECRETARY'S OFFICE, SUITE 201, 823 ROSENBERG, GALVESTON, TEXAS 77550 (409-797-3510).

Notice of Meeting

BOARD OF TRUSTEES OF THE GALVESTON WHARVES

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THIS OFFICE, 123 ROSENBERG AVENUE, 8TH FLOOR, GALVESTON, TEXAS 77550 (409-766-6105) TO MAKE ARRANGEMENTS FOR THE SPECIAL ACCOMMODATION.

Regular Monthly Meeting

Monday, June 5, 2017

9:15 a.m.

Port of Galveston

8th Floor Shearn Moody Plaza

123 Rosenberg Avenue, Galveston, TX 77550

-THE REGULAR MONTHLY MEETING IS OPEN TO THE PUBLIC-

BOARD OF TRUSTEES

Chairman Benjamin F. Holland, Jr.

Trustee Elizabeth Beeton

Trustee E. L. "Ted" O'Rourke

Trustee/Mayor James D. Yarbrough

Vice Chairman Albert P. Shannon

Trustee Richard D. DeVries

Trustee Todd P. Sullivan

Peter Simons, Interim Port Director

Anthony P. Brown, Port Attorney

I. REGULAR MONTHLY MEETING

A. CALL TO ORDER

A-1 Roll Call

A-2 Declaration of Quorum

B. DECLARATION OF CONFLICTS OF INTEREST BY TRUSTEE

C. GENERAL BUSINESS

1. PRESENTATIONS AND ANNOUNCEMENTS

- A-1 Presentation by Dr. William E. Kiene on Perspectives on the Planned Coastal Spine and Ring Levee for Galveston
- A-2 Comments from the Public

2. APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES

- B-1 Minutes of the Regular Monthly Meeting of the Board of Trustees held Monday, April 24, 2017

3. PORT DIRECTOR'S REPORT

- C-1 Port Director/Staff Reports – Consideration of Information Received from the Port Director or Other Members of Port Staff with Respect to Port Operations, Including Such Matters as Revenue, Expense, and Other Financial Information; Cargo Tonnage and Ship Calls; Cruise Passenger Activity, Car Counts, and Ship Calls; Security Conditions and Other Security Related Matters; Facility Improvements, Maintenance, Repairs, and Demolition; Dredging; Matters Relating to Parking Operations; Staff and Trustee Travel Reports; and Other Matters Required to be Reported to the Trustees Pursuant to Law or Board Policy.

4. CONSENT AGENDA

- D-1 Consider Board and Staff Expense Reports
- D-2 Consider Financial Statements
- D-3 Accept Port Investments Report
- D-4 Accept Bank Reconciliation Report and Schedule of Restricted Fund Balances
- D-5 Accept Cash Flow Projections
- D-6 Accept Monthly Delinquent Accounts Receivable Analysis
- D-7 Accept Vendor Check Register Report
- D-8 Consider Trade Development

5. BUSINESS ITEMS

- E-1 Discuss and Consider Award of Contract for Pier 15 Roof Repairs to CEI Roofing – Texas, a Tecta America Company, LLC for an Amount Not to Exceed \$180,000
- E-2 Discuss and Consider the Bylaws of the Board of Trustees of the Galveston Wharves

- E-3 Discuss and Consider Approval of Changes to Board of Trustees of the Galveston Wharves Tariff Circular No. 6, Item 320 – Free Time and Pier Demurrage Rules, and Item 550 – Pier Demurrage Charges, and Housekeeping Changes to Item 525 – Wharfage Charges for Wind Turbines, Towers and Components
- E-4 Discuss and Consider Increase to the Authorized Annual Amount for the Maintenance Dredging Contract for Port Facilities to Callan Marine, Ltd.
- E-5 Discuss and Consider Port Staff Organization

II. RECESS INTO EXECUTIVE SESSION

ANNOUNCE GOING INTO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE

-Section 551.071 – Consultation with Attorney

- a. Seek or receive advice on pending litigation and legal claims, Including without limitation:
 - 1. Legal Issues Relating to Taping of Executive Sessions
 - 2. EEOC Claim – Carmen Parker

-Section 551.087 – Economic Development Negotiation

- a. Discuss or Deliberate Regarding Commercial or Financial Information Received from a Business Prospect Seeking to Locate, Stay, or Expand at the Port of Galveston, or Deliberate the Offer of a Financial or Other Incentive to such a Business Prospect

ADJOURNMENT OF EXECUTIVE SESSION

RECONVENE REGULAR MONTHLY MEETING

D. COMMENTS FROM THE BOARD OF TRUSTEES

E. SET DATE OF NEXT BOARD MEETING, TIME AND LOCATION

F. ADJOURNMENT

THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A TRUSTEE DESIRES TO DISCUSS – AS IS THE CASE, THAT SUCH ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED PRIOR TO THE REGULAR AGENDA ITEMS. AS USED IN THIS NOTICE, THE TERM “EXECUTIVE SESSION” MEANS A “CLOSED MEETING” AS DEFINED IN TEXAS GOVERNMENT CODE CHAPTER 551, THE OPEN MEETINGS ACT. THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY SUBJECT, INCLUDING WITHOUT LIMITATION ANY SUBJECT APPEARING ON THIS AGENDA, AS AUTHORIZED BY THE OPEN MEETINGS ACT. FOLLOWING ANY EXECUTIVE SESSION,

THE BOARD IN OPEN SESSION MAY TAKE A FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION, AS AUTHORIZED BY THE OPEN MEETINGS ACT.

3:30 p.m., Thursday, June 1, 2017

By: 
Peter Simons, Interim Port Director

Please Note

Members of the City Council may be attending and participating in discussion.

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THE CITY SECRETARY'S OFFICE, SUITE 201, 823 ROSENBERG, GALVESTON, TEXAS 77550 (409-797-3510).

NOTICE OF MEETING

**BOARD OF TRUSTEES
of the
GALVESTON WHARVES**

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THIS OFFICE, 123 ROSENBERG AVENUE, 8TH FLOOR, GALVESTON, TEXAS 77550 (409-766-6105).

Annual Meeting
Monday, June 5, 2017
11:00 a.m.
Port of Galveston
8th Floor Shearn Moody Plaza
123 Rosenberg Avenue, Galveston, Texas 77550

-THE ANNUAL MEETING IS OPEN TO THE PUBLIC-

Board of Trustees

Chairman Benjamin F. Holland, Jr.
Trustee Elizabeth Beeton
Trustee E. L. "Ted" O'Rourke
Trustee/Mayor James D. Yarbrough

Vice Chairman Albert Shannon
Trustee Richard D. DeVries
Trustee Todd P. Sullivan

Interim Port Director, Peter Simons
Port Attorney Anthony P. Brown

I. Call to Order

- A. Administration of Oath of Office and Sworn Statement to Newly Appointed Trustees
- B. Roll Call
- C. Declaration of Quorum

II. Election of Officers

- A. Chairman of the Board of Trustees of the Galveston Wharves
- B. Vice Chairman of the Board of Trustees of the Galveston Wharves
- C. Secretary of the Board of Trustees of the Galveston Wharves
- D. Treasurer of the Board of Trustees of the Galveston Wharves

III. Adjournment

Thursday, June 1, 2017, 3:30 p.m.



By: Peter Simons, Interim Port Director

Please Note

Members of the City Council may be attending and participating in discussion.

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THE CITY SECRETARY'S OFFICE, SUITE 201, 823 ROSENBERG, GALVESTON, TEXAS 77550 (409-797-3510).

CURRENT CHAIRMAN, VICE CHAIRMAN
AND OFFICERS OF THE
BOARD OF TRUSTEES OF THE GALVESTON WHARVES

Benjamin F. Holland, Jr., Chairman

Albert Shannon, Vice Chairman

Judy K. Esponge, Secretary

Mark Murchison, Treasurer

NOTICE OF MEETING

GALVESTON PORT FACILITIES CORPORATION

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT OF 1990 (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS MEETING MUST, WITHIN THREE DAYS PRIOR TO THE MEETING, CONTACT THIS OFFICE, 123 ROSENBERG AVENUE, 8TH FLOOR, GALVESTON, TEXAS 77550 (409)766-6105 TO MAKE ARRANGEMENTS FOR THE SPECIAL ACCOMMODATION

Annual Meeting

Monday, June 5, 2017

11:05 a.m.

Port of Galveston

8th Floor Shearn Moody Plaza

123 Rosenberg Avenue, Galveston, Texas 77550

-THE ANNUAL MEETING IS OPEN TO THE PUBLIC-

Galveston Port Facilities Corporation

Chairman Benjamin F. Holland, Jr.

Director Elizabeth Beeton

Director E. L. "Ted" O'Rourke

Director Todd P. Sullivan

Vice Chairman Albert Shannon

Director Richard D. DeVries

Director Brian Maxwell

Director/Mayor James D. Yarbrough

Peter Simons, Vice President

Anthony P. Brown, Port Attorney

I. ANNUAL MEETING

A. CALL TO ORDER

A-1 Administration of Oath of Office and Sworn Statement to Newly Appointed Directors

A-2 Roll Call

A-3 Declaration of Quorum

A-4 Declaration of Conflicts of Interest

B. APPROVAL OF MINUTES

- B-1 Approval of Minutes of the Special Meeting of the Galveston Port Facilities Corporation and Board of Trustees of the Galveston Wharves held Monday, April 3, 2017

C. GENERAL BUSINESS

- C-1 Discuss and Consider the Bylaws of the Galveston Port Facilities Corporation
- C-2 Discuss and Consider Appointment of Chairperson
- C-3 Discuss and Consider Appointment of Vice Chairperson
- C-4 Discuss and Consider Appointment of Officers
-President
-Vice President
-Secretary
-Treasurer

D. REMARKS RELATING TO AGENDA ITEMS

E. ADJOURNMENT

The undersigned certifies that this Notice of Meeting will be (i) given in person by telephone, facsimile, mail or telegraph at least 3 days before the meeting to each Director, and (ii) posted on a bulletin board for at least 72 hours before the scheduled time of the meeting at a place convenient to the public at Galveston City Hall in the City of Galveston, Texas, in accordance with Chapter 551 of the Texas Local Government Code.

DATED: THURSDAY, JUNE 1, 3:30 P.M.

Galveston Port Facilities Corporation

By: 

Peter Simons, Vice President
Galveston Port Facilities Corporation

Please Note

Members of the City Council may be attending and participating in discussion.

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THE CITY SECRETARY'S OFFICE, SUITE 201, 823 ROSENBERG, GALVESTON, TEXAS 77550 (409-797-3510).

CURRENT CHAIRPERSON, VICE CHAIRPERSON
AND OFFICERS OF THE
GALVESTON PORT FACILITIES CORPORATION

Benjamin F. Holland, Jr., Chairperson

Albert Shannon, Vice Chairperson

President position vacant as of 12/31/16 when Port Director Michael J. Mierzwa retired.

Peter Simons, Vice President

Judy K. Sponge, Secretary

Mark Murchison, Treasurer