

**Notice of Meeting**

**BOARD OF TRUSTEES OF THE GALVESTON WHARVES**

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THIS OFFICE, 123 ROSENBERG AVENUE, 8<sup>TH</sup> FLOOR, GALVESTON, TEXAS 77550 (409-766-6105) TO MAKE ARRANGEMENTS FOR THE SPECIAL ACCOMMODATION.

**Regular Monthly Meeting**

**Monday, April 24, 2017**

**9:00 a.m.**

**Port of Galveston**

**8<sup>th</sup> Floor Shearn Moody Plaza**

**123 Rosenberg Avenue, Galveston, TX 77550**

**-THE REGULAR MONTHLY MEETING IS OPEN TO THE PUBLIC-**

**BOARD OF TRUSTEES**

**Chairman Benjamin F. Holland, Jr.**

**Trustee Elizabeth Beeton**

**Trustee E. L. "Ted" O'Rourke**

**Trustee/Mayor James D. Yarbrough**

**Vice Chairman Albert P. Shannon**

**Trustee Richard D. DeVries**

**Trustee Todd P. Sullivan**

**Peter Simons, Interim Port Director**

**Anthony P. Brown, Port Attorney**

**I. REGULAR MONTHLY MEETING**

**A. CALL TO ORDER**

A-1 Roll Call

A-2 Declaration of Quorum

**B. DECLARATION OF CONFLICTS OF INTEREST BY TRUSTEES**

**C. GENERAL BUSINESS**

**1. PRESENTATIONS AND ANNOUNCEMENTS**

- A-1 Presentation by Dr. Bill Merrell and Colonel Christopher Sallèse on the Ring Levee System
- A-2 Presentation by Joyce Calver-McLean and Kelly de Schaun, Galveston Park Board of Trustees on Park Board/Wharves Board Joint Marketing Effort
- A-3 Comments from the Public

**2. APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES**

- B-1 Minutes of the Regular Monthly Meeting of the Board of Trustees held Monday, April 3, 2017
- B-2 Minutes of the Special Meeting of the Board of Trustees held Thursday, April 13, 2017

**3. PORT DIRECTOR'S REPORT**

- C-1 Port Director/Staff Reports – Consideration of Information Received from the Port Director or Other Members of Port Staff with Respect to Port Operations, Including Such Matters as Revenue, Expense, and Other Financial Information; Cargo Tonnage and Ship Calls; Cruise Passenger Activity, Car Counts, and Ship Calls; Security Conditions and Other Security Related Matters; Facility Improvements, Maintenance, Repairs, and Demolition; Dredging; Matters Relating to Parking Operations; Staff and Trustee Travel Reports; and Other Matters Required to be Reported to the Trustees Pursuant to Law or Board Policy.

**4. CONSENT AGENDA**

- D-1 Consider Board and Staff Expense Reports
- D-2 Consider Financial Statements
- D-3 Accept Port Investments Report
- D-4 Accept Bank Reconciliation Report and Schedule of Restricted Fund Balances
- D-5 Accept Cash Flow Projections
- D-6 Accept Monthly Delinquent Accounts Receivable Analysis
- D-7 Accept Vendor Check Register Report
- D-8 Consider Trade Development

## **5. BUSINESS ITEMS**

- E-1 Discuss and Consider Acceptance of the 2016 Audited Galveston Wharves Pension Plan Annual Financial Report for Year Ending December 31, 2016
- E-2 Discuss and Consider Acceptance of the Actuarial Valuation of the Galveston Wharves Pension Plan as of January 1, 2017, Related Assumptions, and Approval of 2017 Contributions to the Plan
- E-3 Discuss and Consider Portfolio Performance Analysis Report, Summary of Investment Performance Report and Investment Detail of the Galveston Wharves Pension Plan for Period Ending March 31, 2017 and Discuss and Consider Percentage Changes in Fund Mix that may be Necessary to Increase Investment Results
- E-4 Discuss and Consider Increase to the Authorized Annual Amount For the Maintenance Dredging Contract for Port Facilities to Callan Marine, Ltd.
- E-5 Discuss and Consider Changes to Tariff Circular No. 6 – Item 545 Passenger Vehicle Parking

## **II. RECESS INTO EXECUTIVE SESSION**

### **ANNOUNCE GOING INTO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE**

#### **-Section 551.071 – Consultation with Attorney**

- a. Seek or receive advice on pending litigation and legal claims, Including without limitation:
  - 1. Appeal of Final Agency Action by FEMA Denying the Port's Request for Reimbursement for Pelican Island Recovery Work
  - 2. Flood-related Damage to Elevator in Galveston Downtown Transit Terminal

#### **-Section 551.074 – Personnel**

- a. Deliberate the Appointment, Employment, Evaluation, Reassignment, or Duties of a Public Officer or Employee, Including Without Limitation the Port Director and Deputy Port Director

**-Section 551.087 – Economic Development Negotiation**

- a. Discuss or Deliberate Regarding Commercial or Financial Information Received from a Business Prospect Seeking to Locate, Stay, or Expand at the Port of Galveston, or Deliberate the Offer of a Financial or Other Incentive to such a Business Prospect

**ADJOURNMENT OF EXECUTIVE SESSION**

**RECONVENE REGULAR MONTHLY MEETING**

**BUSINESS ITEMS (CONTINUED)**

- E-6 Discuss and Consider Appointment of Port Director and Related Matters

**D. COMMENTS FROM THE BOARD OF TRUSTEES**

**E. SET DATE OF NEXT BOARD MEETING, TIME AND LOCATION**

**F. ADJOURNMENT**

THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A TRUSTEE DESIRES TO DISCUSS – AS IS THE CASE, THAT SUCH ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED PRIOR TO THE REGULAR AGENDA ITEMS. AS USED IN THIS NOTICE, THE TERM “EXECUTIVE SESSION” MEANS A “CLOSED MEETING” AS DEFINED IN TEXAS GOVERNMENT CODE CHAPTER 551, THE OPEN MEETINGS ACT. THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY SUBJECT, INCLUDING WITHOUT LIMITATION ANY SUBJECT APPEARING ON THIS AGENDA, AS AUTHORIZED BY THE OPEN MEETINGS ACT. FOLLOWING ANY EXECUTIVE SESSION, THE BOARD IN OPEN SESSION MAY TAKE A FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION, AS AUTHORIZED BY THE OPEN MEETINGS ACT.

**3:30 p.m., Thursday, April 20, 2017**

By: 

**Peter Simons, Interim Port Director**

**Please Note**

**Members of the City Council may be attending and participating in discussion.**

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THE CITY SECRETARY'S OFFICE, SUITE 201, 823 ROSENBERG, GALVESTON, TEXAS 77550 (409-797-3510).