

**PORT OF GALVESTON  
REQUEST FOR DISCUSSION AND  
TRUSTEE ACTION**

**BUSINESS ITEM – D.1.e**

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**PREPARED BY:** Mark Murchison      Chief Financial Officer      September 18, 2019

**SUBJECT: CONSIDER CASH FLOW PROJECTIONS AS OF AUGUST 31, 2019**

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**BACKGROUND:** Attached is the Cash Flow Projection Report as of August 31, 2019.

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**RECOMMENDATIONS:** The Board of Trustees of the Galveston Wharves is respectfully requested to review the attached information, to listen to the briefing of the Port Director/CEO and the CFO and to accept the Cash Flow Projections through August 31, 2019.

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**Respectfully Submitted By:**

  
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Rodger Rees, Port Director/CEO

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**DATE ACTION TAKEN:** \_\_\_\_\_

Approved: \_\_\_\_\_

Disapproved: \_\_\_\_\_

Deferred To: \_\_\_\_\_

Incorporated into Minutes: \_\_\_\_\_

Motion By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Unanimous: Yes \_\_\_\_\_ No \_\_\_\_\_

By: \_\_\_\_\_

Actual Cash Flow based on Deposits, Checks and Wire Transfers & Forecasted Cash Flow

	2018 Total	3/31/19	6/30/19	7/26/19	8/30/19	9/27/19	9/30/19	12/31/19	2019 Total
<b>Beginning Balance:</b>	25,954,449	29,614,327	25,087,247	29,733,709	31,270,620	32,376,784	29,733,709	32,654,295	29,614,327
<b>Unrestricted Beginning Balance</b>	1,832,634	7,264,873	6,666,468	7,789,218	9,455,910	9,999,963	7,789,218	9,978,250	7,264,873
<b>Sources of Cash : Operations</b>									
Operations	11,439,832	3,586,633	3,924,102	1,500,204	1,689,450	1,500,000	4,689,655	5,459,909	17,660,299
DelMonte - POG & GPFC	964,563	197,638	230,661	148,011	235,714	100,000	483,725	250,000	1,162,024
Parking	8,030,218	1,969,879	2,108,223	761,341	842,571	788,007	2,391,919	2,217,843	8,687,864
Cruise (CCL, RCL, DCL) - GPFC	19,693,622	3,327,234	4,326,446	3,295,773	1,913,930	850,000	6,059,704	4,227,315	18,440,698
Galveston Railroad (Coastal Region) - POG	716,764	74,095	183,314	68,742	44,303	132,909	296,359	132,909	706,078
ADM - POG	2,134,445	145,213	897,314	132,806	3,497	182,000	318,303	350,000	1,710,830
Interest Income	105,832	313	105,600	31,088	37,426	31,088	89,601	35,000	240,514
Reimbursements from FEMA on Completed Projects	161,776	126,999	-	83,298	-	-	-	-	210,296
Transfer from Restricted to Operations	5,530,640	-	-	-	-	-	-	-	-
<b>Receipts</b>	48,777,691	9,428,004	12,295,061	6,135,835	4,791,330	3,495,398	14,422,562	12,672,976	48,818,603
<b>Cash Available</b>	50,610,324	16,692,877	18,961,529	19,925,053	14,247,241	13,495,361	22,211,781	22,551,226	56,083,476
<b>Uses of Cash for the week</b>									
<b>Transfers to Restricted Funds:</b>									
Bonds Series 2013 to restricted (retired 2/1/18)	236,667	-	-	-	-	-	-	-	-
Series 2011 to Restricted	2,589,709	647,796	647,448	215,816	215,816	215,816	647,448	647,448	2,590,141
Series 2004B Zero Coupon Bonds (retires 2/1/2020)	2,896,673	790,000	790,000	263,334	263,334	263,334	790,000	790,000	3,160,005
Series 2014 notes to restricted	577,200	144,300	144,300	48,100	48,100	48,100	144,300	144,300	577,200
Transfer to Restricted Funds FMT 2018 Final Payment	178,000	-	-	-	-	-	-	-	-
Insurance moved to Restricted Monthly	1,869,000	465,000	465,000	155,000	155,000	155,000	465,000	465,000	1,860,000
Dredging Reserve	2,163,200	557,400	557,400	185,800	185,800	185,800	557,400	557,400	2,229,600
Cruise Marketing and Parking Incentive Fees	4,506,270	1,023,411	366,075	448,096	406,164	1,220,295	1,136,224	1,136,224	4,628,404
PILOT Payment to City	183,063	45,501	45,501	15,167	15,167	15,167	45,501	45,501	182,000
Interest Income	110,744	111,622	71,852	24,052	23,738	23,738	71,528	35,000	290,013
Matching Grant Funds	30,723	62,082	233,426	200,000	200,000	200,000	600,000	600,000	370,508
Port Director's Internally Restricted Funds	400,000	600,000	600,000	200,000	200,000	200,000	600,000	600,000	2,400,000
Corp of Engineers Payments	-	-	619,482	356,039	-	-	356,039	-	975,521
Capital Projects	1,409,667	168,389	(69,291)	36,528	311,447	50,000	398,075	-	497,173
<b>Total Transfers to Restricted Funds</b>	17,150,915	4,615,502	5,352,040	1,866,011	1,866,498	1,563,079	5,295,588	4,497,874	19,761,004
<b>Paid from Unrestricted</b>									
Payroll (net of employee deductions - 401 and payroll taxes)	3,773,279	1,109,886	1,110,893	351,856	418,007	389,641	1,159,504	1,168,922	4,549,204
Payroll Taxes (Employer/Employee Contribution)	684,515	-	-	-	-	-	-	-	-
ICMA (includes Defined Contribution Pension)(Employee/ Employer Contribution)	1,213,325	274,530	274,530	81,546	85,192	93,736	260,475	281,209	1,091,072
Texas Mutual W/Comp	50,118	33,374	9,845	(35,371)	8,148	8,000	(19,223)	24,000	47,995
Health Insurance (Employee/Employer)	726,795	164,567	111,993	96,603	107,657	53,000	257,260	159,000	692,820
TASC	15,484	11,925	5,113	6,247	3,359	2,983	12,589	8,950	38,578
Flex Employee Contribution	40,625	-	-	-	-	-	-	-	-
Defined Benefit Pension	575,000	139,395	144,519	48,514	48,514	48,514	145,543	146,551	576,008
Contract Security	637,577	192,681	331,104	40,140	150,240	128,196	318,576	377,632	1,219,993
FMT Normal Monthly Lease Payment	1,863,108	-	-	-	-	-	-	-	-
Sales Tax (for forecast included in net parking revenues)	623,238	129,788	157,746	64,109	55,929	65,011	185,049	182,972	655,556
Bank and Credit Card Fees	130,561	40,430	40,264	21,223	17,315	17,315	55,853	49,824	186,371
Water/Electric/Communications	1,227,619	263,890	263,890	109,365	103,665	103,665	296,806	308,615	996,559
A/P - Various	5,145,575	821,020	1,896,485	590,592	339,529	376,039	1,306,160	2,374,650	6,998,316
R&R & Small Capital Projects	500,758	106,737	106,737	2,419	68,895	45,000	116,314	135,000	358,052
When Vista Improvements (2017-M)	1,235,171	6,165	-	-	-	-	-	-	6,165
Building Vista Improvements pd from Operating (2017-N & N2)	455,769	26,591	-	-	-	-	-	-	26,591
Netsuite Conversion	209,055	220,116	69,698	31,565	26,167	22,530	80,262	-	370,076
Parking Automation	152,760	138,863	2,800	473	10,383	-	10,856	-	152,518
Master Planning Services	114,780	467,076	-	106,781	10,383	111,016	217,797	-	684,873
Ship Services	6,159,348	1,164,023	1,005,677	976,254	849,639	500,000	2,325,893	1,493,754	5,989,347
Legislative Services	28,000	12,000	4,000	8,000	8,000	4,000	20,000	12,000	48,000
Legal Fees	228,105	88,562	106,162	48,832	66,243	35,387	150,462	106,161	451,347
Audit Fees / Contract Audit	50,708	19,050	19,050	15,000	-	-	15,000	15,000	49,050
CDL Loan	353,168	176,874	-	-	-	-	-	-	176,874
2019 Capital Projects (Unrestricted)	-	65,463	159,764	38,985	33,782	50,000	122,767	1,186,875	1,534,869
<b>Ending Unrestricted Cash</b>	43,345,451	10,026,408	11,172,311	4,469,143	4,247,277	3,617,111	12,333,531	12,528,990	46,061,240
<b>Restricted Cash Beginning Balance</b>	7,264,873	6,666,468	7,789,218	9,455,910	9,999,963	9,878,250	9,878,250	10,022,236	10,022,236
<b>Sources of Cash : Restricted</b>									
<b>Transfer from Operations to Restricted</b>	20,278,192	22,349,454	18,420,778	21,944,491	21,814,709	22,376,821	21,944,491	22,776,045	22,349,454
Proceeds from Debt Issuance	17,150,915	4,615,502	5,352,040	1,866,011	1,866,498	1,563,079	5,295,588	4,497,874	19,761,004
Insurance Proceeds	244,811	-	-	-	10,898	-	10,898	-	10,898
Grants various - Department of Public Safety	162,876	171,558	-	-	9,750	-	9,750	-	181,308
IDC Funding	995,000	355,891	-	-	-	-	-	-	355,891
FEMA	957,317	54,513	109,851	9,283	9,283	9,283	9,283	-	173,647
<b>Restricted Cash Available</b>	39,789,112	27,546,918	23,882,669	23,810,502	23,711,138	23,939,900	27,270,010	27,273,919	42,832,202
<b>Uses of Restricted Funds:</b>									
General Insurance (Property and liability)	2,006,189	608,838	397,511	587,508	388,854	388,854	976,362	435,465	2,418,176
PILOT (annual)	188,793	230,533	-	-	-	-	-	-	230,533
Cruise Marketing Incentive Fees	3,866,651	2,030,000	460,084	1,957,500	-	-	1,957,500	-	4,447,584
Cruise Parking Incentive Fees	103,236	-	-	-	-	-	-	-	-
Vista Improvements Water Front Improvements (2017-M)	2,208,699	-	-	-	-	-	-	-	-
Capital Projects (Restricted)	664,817	142,125	-	-	-	-	-	-	1,142,125
Series 2014 CT 2 Expansion Debt Service	577,200	288,600	-	-	288,600	-	288,600	-	577,200
Series 2013 - City CO's Debt Service / S2004 B Zero Coupon	2,885,900	3,160,000	-	-	-	-	-	-	3,160,000
Bonds	2,546,794	2,177,397	-	-	-	-	-	-	2,545,669
Series 2011 Debt Service	1,133,828	34,240	154,538	1,810	400,000	400,000	401,810	557,400	1,147,988
2019 Debt Service	859,481	248,328	619,482	36,483	100,000	100,000	202,820	300,000	984,574
Dredging (1942-999-999-999)	38,134	206,079	73,139	-	23,600	25,000	48,600	-	327,818
CACI (L-3-D.P. Assoc.) - Security Grant Funded 75%	359,937	-	-	-	-	-	-	-	-
Corp of Engineers Payments	17,439,658	9,126,140	1,938,179	1,995,793	1,334,317	1,163,854	4,493,964	2,436,283	17,994,566
WITT O'BRIEN/ SAIC (TETRA) Grant / FEMA Funded	22,349,454	18,420,778	21,944,491	21,814,709	22,376,821	22,776,045	22,776,045	24,837,656	24,837,656
<b>Total Uses Restricted</b>	29,614,327	25,087,247	29,733,709	31,270,620	32,376,784	32,654,295	32,654,295	34,859,872	34,859,872
<b>Ending Restricted Funds</b>									
<b>Total Projected Cash</b>									