

Board of Trustees of the Galveston  
Wharves  
Regular Monthly Meeting  
Tuesday, August 24, 2021 10:00 a.m.  
Port of Galveston  
123 Rosenberg Avenue, 8th Floor  
Galveston, TX 77550

**BOARD OF TRUSTEES**  
Chairman Albert P. Shannon  
Trustee/Mayor Craig Brown  
Trustee Harry D. Maxwell, Jr.  
Trustee E.L. "Ted" O'Rourke  
Trustee Jeff Patterson  
Trustee Todd P. Sullivan  
Rodger Rees, Port Director/CEO  
Anthony P. Brown, Port Attorney

**NOTICE OF MEETING**

One or more members of the Board of Trustees of the Galveston Wharves may attend the Regular Monthly Meeting scheduled at 10:00 a.m. on August 24, 2021 at the Port of Galveston, 123 Rosenberg, Galveston Texas 77550, by video-conference or in person.

The Regular Monthly Meeting is open to the public. Seating is limited due to COVID. To reserve a seat, please call 409.765.9321 ext. 4.

Members of the public may participate in the meeting in the following ways:

1. Watch the meeting at the following online at:  
<https://www.portofgalveston.com/68/watch-meetings-online>
2. Submit public comment in advance of the meeting. Comments can be submitted to:  
<https://www.portofgalveston.com/formcenter/public-comment-form-2/public-comment-form->
3. Attend the meeting in person at the above address.

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**A. CALL TO ORDER**

- A.1 Roll Call
- A.2. Declaration of Quorum
- A.3. Pledge of Allegiance

**B. DECLARATION OF CONFLICTS OF INTEREST BY TRUSTEE**

**C. PRESENTATIONS AND ANNOUNCEMENTS**

Introduction and Farewell to Port of Galveston A&M Student Interns

**D. GENERAL BUSINESS**

**D.1. APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES**

Documents:

[REG. MONTHLY MEETING MINUTES - JULY 27, 2021.PDF](#)  
[SPECIAL MEETING MINUTES - AUGUST 11, 2021.PDF](#)

**D.2. PORT DIRECTOR'S REPORT**

Documents:

[PORT DIRECTORS REPORT.PDF](#)

**D.3. COMMENTS FROM THE PUBLIC**

**E. RECESS INTO EXECUTIVE SESSION**

**E.1. ANNOUNCE GOING INTO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE**

**Section 551.071 - Consultation with Attorney**

- a. Deliberate Pending legal issues Raised by Legal Counsel
- b. Discuss Cruise Line Operating Agreements (Parking)

**Section 551.072 - Real Estate**

- a. Deliberate the Purchase, Exchange, Lease or Value of Property on Galveston and Pelican Island, Including Without Limitation the Shearn Moody Plaza Office Space Lease

**Section 551.074 - Personnel**

- a. Deliberate the Appointment, Employment, Evaluation, Reassignment, or Duties of a Public Officer or Employee, without Limitation the Port Director

**Section 551.087 - Economic Development Negotiation**

- a. Discuss and Deliberate Regarding of Commercial or Financial Information Received from a Business Prospect Seeking to Locate, Stay, or Expand at the Port of Galveston, or Deliberated the offer of a Financial or Other Incentive to such a Business Prospect

**ADJOURNMENT OF EXECUTIVE SESSION**

**F. RECONVENE REGULAR MONTHLY MEETING**

**G. BUSINESS ITEMS**

**G.1. Consider And Approve CFO Report - Consent Agenda**

- Consider Board and Staff Expense Reports (a.)
- Consider Financial Statements (b.)
- Accept Port Investments Report (c.)
- Accept Bank Reconciliation Report and Schedule of Restricted Fund Balances Report (d.)
- Accept Cash Flow Projections (e.)
- Accept Monthly Delinquent Accounts Receivable Analysis (f.)
- Accept Vendor Check Register Report (g.)
- Consider Trade Development (h.)

Documents:

[CFO REPORT.PDF](#)  
[A.PDF](#)  
[B.PDF](#)  
[C.PDF](#)  
[D.PDF](#)  
[E.PDF](#)  
[F.PDF](#)  
[G.PDF](#)  
[H.PDF](#)

**G.2. Discuss And Consider Tariff Circular No. 7 Amendment To Include Additional**

## **Passenger Service Charge Rates**

Documents:

[G.2.PDF](#)

### **G.3. Discuss And Consider Revisions To The Board Management Policy**

Documents:

[G.3.PDF](#)

### **G.4. Discuss And Consider Approval Of Consulting Agreement With A. G. Witt For FEMA/Disaster-Related Consulting Services, In An Amount Not To Exceed \$90,000**

Documents:

[G.4.PDF](#)

### **G.5. Consider And Approve Updated Pier Improvements Budget As Required By The Development Rider To The Ground Lease By And Between The Board Of Trustees Of The Galveston Wharves And Galveston Cruise Terminal, LLC**

Documents:

[G.5.PDF](#)

## **H. COMMENTS FROM THE BOARD OF TRUSTEES**

Pursuant to Texas Government Code Section 551.0415, Trustees may report on any of the following items:

1. Expressions of thanks, gratitude, and condolences
2. Information regarding holiday schedules
3. Honorary or salutary recognition of a public official, public employee, or other citizen
4. Reminders regarding Galveston Wharves events
5. Reminders regarding community events
6. Health and safety announcements

## **I. SET DATE OF NEXT BOARD MEETING, TIME AND LOCATION**

## **J. ADJOURNMENT**

THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A TRUSTEE DESIRES TO DISCUSS – AS IS THE CASE, THAT SUCH ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED PRIOR TO THE REGULAR AGENDA ITEMS. AS USED IN THIS NOTICE, THE TERM “EXECUTIVE SESSION” MEANS A “CLOSED MEETING” AS DEFINED IN TEXAS GOVERNMENT CODE CHAPTER 551, THE OPEN MEETINGS ACT. THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY SUBJECT, INCLUDING WITHOUT LIMITATION ANY SUBJECT APPEARING ON THIS AGENDA, AS AUTHORIZED BY THE OPEN MEETINGS ACT. FOLLOWING ANY EXECUTIVE

SESSION, THE BOARD IN OPEN SESSION MAY TAKE A FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION, AS AUTHORIZED BY THE OPEN MEETINGS ACT.

**I certify that the above Notice of Meeting was posted in a place convenient to the public, in accordance with Chapter 551 of the Texas Government Code, on or before 4:00 p.m. Friday, August 20, 2021.**

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**Rodger Rees, Port Director/CEO**

**PLEASE NOTE:  
IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA),  
PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL,  
WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THE PORT'S OFFICE, 123  
ROSENBERG, GALVESTON, TEXAS 77550 (409-765-3921).**