

Board of Trustees of the Galveston  
Wharves  
REGULAR MONTHLY MEETING  
Tuesday, July 25, 2023 9:30 a.m.  
Port of Galveston  
123 Rosenberg Avenue, 8th Floor  
Galveston, TX 77550

BOARD OF TRUSTEES  
Chairman Harry D. Maxwell, Jr.  
Vice Chairman Victor Pierson  
Trustee/Mayor Craig Brown  
Trustee Willy Gonzalez  
Trustee Sheila S. Lidstone  
Trustee Jeff Patterson  
Trustee James D. Yarbrough  
Rodger Rees, Port Director/CEO  
Anthony P. Brown, Port Attorney

NOTICE OF MEETING

The Regular Monthly Meeting is open to the public.

**A. CALL TO ORDER**

- A.1. Roll Call
- A.2. Declaration Of Quorum
- A.3. Pledge Of Allegiance
- A.4. Declaration Of Conflicts Of Interest By A Trustee

**B. PRESENTATIONS AND ANNOUNCEMENTS**

- Recognition of Lifesaving Award
- End of Summer Program Port Interns

**C. GENERAL BUSINESS**

**C.1. APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES**

Documents:

[MINUTES 06 27 2023.PDF](#)

**C.2. COMMENTS FROM THE PUBLIC**

**C.3. PORT DIRECTOR'S REPORT**

Documents:

[PDR 7-25-23.PDF](#)

**D. RECESS INTO EXECUTIVE SESSION**

**D.1. ANNOUNCE GOING INTO EXECUTIVE SESSION PURSUANT TO TEXAS  
GOVERNMENT CODE**

Section 551.071 - Consultation with Attorney

- a. Address Legal Questions or Issues Raised by Trustees
- b. Update on Operating Agreements with Cruise Lines

c. Update on Status of Pending FEMA Appeals and Repayment Claim Asserted by TDEM

**Section 551.074 - Personnel**

a. Deliberate the Appointment, Employment, Evaluation, Reassignment, or Duties of a Public Officer or Employee, Including Without Limitation the Port Director

**Section 551.072 - Real Estate**

a. Deliberate the Purchase, Exchange, Lease or Value of Property on Galveston and Pelican Island

**Section 551.076 - Security Matters**

a. Deliberate the Deployment, or Specific Occasions for Implementation, of Security Personnel or Devices

**Section 551.087 - Economic Development Negotiation**

a. Discuss or Deliberate Regarding Commercial or Financial Information Received from a Business Prospect Seeking to Locate, Stay, or Expand at the Port of Galveston, or Deliberate the offer of a Financial or Other Incentive to such a Business Prospect

**ADJOURNMENT OF EXECUTIVE SESSION**

**E. RECONVENE REGULAR MONTHLY MEETING**

**E.1. Discuss And Consider Action, If Any, On Specific Matters Discussed In Executive Session Which Were Listed On The Agenda In Sufficient Detail To Provide Notice To The Public As Required By The Texas Open Meetings Act**

**F. BUSINESS ITEMS**

**F.1. Discuss And Consider Portfolio Performance Analysis Report, Summary Of Investment Performance Report And Investment Detail Of The Galveston Wharves Pension Plan For Period Ending June 30, 2023, And Discuss And Consider Percentage Changes In The Fund Mix That May Be Necessary To Increase Investment Results**

Documents:

[F1.PDF](#)

**F.2. Consider And Approve CFO Report - Consent Agenda**

- Consider Board and Staff Expense Reports (a.)
- Consider Financial Statements (b.)

- Accept Port Investments Report (c.)
- Accept Bank Reconciliation Report and Schedule of Restricted Fund Balances Report (d.)
- Accept Cash Flow Projections (e.)
- Accept Monthly Delinquent Accounts Receivable Analysis (f.)
- Accept Vendor Check Register Report (g.)
- Consider Trade Development (h.)

Documents:

[CFO REPORT 07 25 2023.PDF](#)  
[A.PDF](#)  
[B.PDF](#)  
[C.PDF](#)  
[D.PDF](#)  
[E.PDF](#)  
[F.PDF](#)  
[G.PDF](#)  
[H.PDF](#)

**F.3. Discuss And Consider A Resolution Of The Board Of Trustees Of The Galveston Wharves Of The City Of Galveston Requesting The Approval To Issue Credit Facility For Improvements To Cruise Terminal 25 And Other Capital Improvements Projects, And To Authorize The Port Director/CEO, With Advice And Assistance From Legal Counsel, To Execute Other Documents That May Be Reasonably Required To Effectuate The Proposed Credit Facility**

Documents:

[F3.PDF](#)

**F.4. Consider And Approve Proposed Brokerage Services For Health And Welfare**

Documents:

[F4.PDF](#)

**F.5. Discuss And Consider Approval Of Revised Interlocal Agreement With The City Of Galveston Concerning Long Term Parking Fees**

Documents:

[F5.PDF](#)

**F.6. Consider And Approve Extending The Current Axon Contract For An Additional 5 Years At A Cost Not To Exceed \$163,463.05**

Documents:

[F6.PDF](#)

**F.7. Discuss And Consider For Approval An Amendment To The Board Of Trustees Of The Galveston Wharves Tariff Circular No. 7, To Include A Sewage Service Charge Of \$3.76 Per 100 Cubic Feet And Amend Tariff Item 6133 Title To, Water Furnished To Port Users**

Documents:

[F7.PDF](#)

- F.8. Discuss And Consider For Approval The Memorandum Of Agreement Between The Board Of Trustees Of The Galveston Wharves And The U.S. Customs And Board Protection For The Reimbursement Of Cost Related To Providing Communications And Information Technology Equipment And Services For Cruise Terminal No.25**

Documents:

[F8.PDF](#)

- F.9. Discuss And Consider For Approval, A Fourteen Month Lease Agreement Between The Board Of Trustees Of The Galveston Wharves And American Roll-On-Roll-Off Carrier Group Inc., For The Use Of 38,000 Square Feet At The Pier 37 Warehouse**

Documents:

[F9.PDF](#)

- F.10. Consider And Approve Proposed Amendments To The Travel And Expense Reimbursement Policy To Increase The Reimbursable Meal Expense To \$100 Per Day While Conducting Port Business Outside The City**

Documents:

[F11.PDF](#)

- F.11. Consider And Approve First Amendment To The Professional Services Agreement Between The Board Of Trustees Of The Galveston Wharves And Bermello Ajamil & Partners, Inc. For Architectural And Engineering Services For Cruise Terminal 25 Jubilee Improvements To Increase The Amount Payable Under The Agreement By An Additional \$59,900.00**

Documents:

[F10.PDF](#)

## **G. COMMENTS FROM THE BOARD OF TRUSTEES**

Pursuant to Texas Government Code Section 551.0415, Trustees may report on any of the following items:

1. Expressions of thanks, gratitude, and condolences
2. Information regarding holiday schedules
3. Honorary or salutary recognition of a public official, public employee, or other citizen
4. Reminders regarding Galveston Wharves events
5. Reminders regarding community events
6. Health and safety announcements

## **H. SET DATE OF NEXT BOARD MEETING, TIME AND LOCATION**

## **I. ADJOURNMENT**

THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A TRUSTEE DESIRES TO DISCUSS - AS IS THE CASE, THAT SUCH ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED PRIOR TO THE REGULAR AGENDA ITEMS. AS USED IN THIS NOTICE, THE TERM "EXECUTIVE SESSION" MEANS A "CLOSED MEETING" AS DEFINED IN TEXAS GOVERNMENT CODE CHAPTER 551, THE OPEN MEETINGS ACT. THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY SUBJECT, INCLUDING WITHOUT LIMITATION ANY SUBJECT APPEARING ON THIS AGENDA, AS AUTHORIZED BY THE OPEN MEETINGS ACT. FOLLOWING ANY EXECUTIVE SESSION, THE BOARD IN OPEN SESSION MAY TAKE A FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION, AS AUTHORIZED BY THE OPEN MEETINGS ACT.

**I certify that the above Notice of Meeting was posted in a place convenient to the public, in accordance with Chapter 551 of the Texas Government Code, on or before 4:00 p.m. Friday, July 21, 2023.**

**Rodger Rees, Port Director/CEO**