

# PORT OF GALVESTON

## APPLICATION FOR TWIC ESCORTING PRIVILEGES

In accordance with 33 CFR 101.514, it is the policy of The Port of Galveston (POG) that all persons requiring unescorted access to restricted POG facilities must possess a Transportation Worker Identification Credential (TWIC) before such access is granted. Any person(s) seeking access to POG facilities that do not physically possess a TWIC may only enter POG facilities with a POG approved TWIC escort. Each designated TWIC escort will be allowed to escort a maximum of five (5) individuals at any one time in a restricted area.

The sponsoring employer making the nomination for TWIC escorts shall submit the application at least seven (7) days prior to assignment as a TWIC escort. Application shall include a copy of the TWIC of the nominated employee and proof of training as per 33 CFR 105.215. In addition, the sponsoring employer must provide proof that the nominated TWIC escort is a full-time employee of the company.

In requesting application for TWIC escorts, the sponsoring company assumes all responsibility for each nominated employee to meet the mandated TWIC escort requirements relating to secure/restricted area access and agree to assume any liability imposed by competent Federal authorities for failure of such nominated employee to discharge all responsibilities in accordance with all federal law and policy including, but not limited to civil penalties.

**Employee Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Employee DOB:** (Month) \_\_\_\_\_ (Day) \_\_\_\_\_ (Year) \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_

**City, State & Zip:** \_\_\_\_\_

**Work Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**COMPANY APPROVAL BY:**

**Printed Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

TWIC escorting privileges are granted at the sole discretion of the POG for a period determined by the POG and the POG reserves the right to deny granting escorting privileges or to suspend, revoke or deny renewal of escorting privileges previously granted, for any such reason as the POG deems necessary including, but not limited to the following:

- (1) Submittal by an employer or nominated applicant of false or misleading information.
- (2) Failure to adhere to the policies, rules and regulations of the POG or other applicable federal, state or local laws and regulations including but not limited to:
  - Any attempt to gain entry to the POG's facilities or restricted areas within its facilities through fraud or deception;
  - Any attempt to bypass established entry points;
  - Use or attempted use of a credential issued to anyone other than the approved TWIC escort or loaning of an approved TWIC escort credential to another person;
  - Failure to perform escorting duties in the manner prescribed in this policy.
- (3) Submittal by an approved TWIC escort of false or misleading information or refusing to cooperate in a security-related investigation.
- (4) Conviction of an approved TWIC escort of any offense for which he/she would have initially been denied approval in accordance with the policies of the POG.
- (5) Failure to present a TWIC upon request or loss of TWIC privileges.
- (6) An employer no longer meets the criteria under which its eligibility was initially established or an approved TWIC escort leaves the employment of the company for which escorting privileges were approved.

**EMPLOYEE  
SUBMITTING:**

**Printed Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**PORT POLICE  
APPROVAL BY:**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_