

**PORT OF GALVESTON
REQUEST FOR DISCUSSION AND
TRUSTEES ACTION**

MINUTES


PREPARED BY: Angelina Ramirez Interim Secretary, Board of Trustees June 13, 2018

SUBJECT: Minutes – Regular Monthly Meeting of the Board of Trustees of the Galveston Wharves held Tuesday, May 22, 2018

BACKGROUND: Attached are the minutes of the Regular Monthly Meeting of the Board of Trustees of the Galveston Wharves held Tuesday, May 22, 2018.

RECOMMENDATIONS: Port staff respectively requests Board approval of the minutes from the Regular Monthly Meeting of the Board of Trustees of the Galveston Wharves held Tuesday, May 22, 2018.

Respectfully Submitted By:



Rodger Rees, Port Director/CEO

DATE ACTION TAKEN: _____

Approved: _____
Disapproved: _____
Deferred To: _____
Incorporated into Minutes: _____

Motion By: _____
Seconded By: _____
Unanimous: Yes _____ No _____
By: _____

**Minutes of the Regular Monthly Meeting of the
Board of Trustees of the Galveston Wharves
Tuesday, May 22, 2018**

Minutes of the Regular Monthly Meeting of the Board of Trustees of the Galveston Wharves held Tuesday, May 22, 2018 in Council Chambers 2nd Floor City Hall 823 Rosenberg, Galveston, Texas.

Chairman O'Rourke called the meeting to order at 8:30 a.m., Tuesday, May 22, 2018.

The Interim Secretary to the Board called roll.

Presiding Officer: E. L. "Ted" O'Rourke, Chairman, Board of Trustees

Present: Chairman E. L. "Ted" O'Rourke Vice Chair Albert P. Shannon
Trustee Elizabeth Beeton Trustee Richard DeVries
Trustee Todd Sullivan (Left the meeting at 10:04 a.m.)
Trustee/Mayor James D. Yarbrough

Others: Rodger Rees Anthony P. Brown
Peter Simons Mark Murchison
Laura Camcioglu Nic Rac
Erika Barragan

The Trustees, visitors and Port staff recited the Pledge of Allegiance.

Chairman O'Rourke called for conflicts of interest on today's agenda items. No conflicts were heard.

Chairman O'Rourke stated that future meetings will convened in Room 204 with workshop, and executive session, then convene the Regular Monthly Meeting in Council Chambers thereafter.

Chairman O'Rourke announced that the Trustees were going into Executive Session in room 204, pursuant to Texas Government Code Section 551.071 – Consultation with Attorney, Section 551.076 Security Matters, and Section 551.087 – Economic Development Negotiation.

The time was 8:32 a.m., Tuesday, May 22, 2018.

Chairman O'Rourke convened the Executive Session at 8:37 a.m. on Tuesday, May 22, 2018.

Chairman O'Rourke adjourned the Executive Session at 9:38 a.m., Tuesday, May 22, 2018.

Chairman O'Rourke reconvened the meeting at 9:40 a.m., Tuesday, May 22, 2018.

Chairman O'Rourke called for presentations and announcements.

Chairman O'Rourke called for comments from the public. No comments were heard.

Chairman O'Rourke called for approval of the minutes of the Regular Monthly Meeting of the Board of Trustees held Tuesday, April 24, 2018. Vice Chairman Shannon moved, with the second of Trustee Sullivan, for approval of the minutes as presented. Motion carried with Trustee DeVries abstaining from the vote.

Chairman O'Rourke called for the Port Director's Report. The Port Director outlined the details of his report going over the financials, tonnages, and the other information that was provided to the Trustees in their notebooks.

Chairman O'Rourke commended Staff and the Harbormaster on the wonderful job with the Leases and Lay Dockage, and stated it reveals on the bottom line, and is greatly appreciated.

Upon completion of all discussion, no action by the Trustees was necessary on the Port Director's Report for May 2018.

Chairman O'Rourke called for comments from the Cruise Committee.

Vice Chairman Shannon updated the Trustees on the Cruise Committee meeting held April 25, 2018.

Committee meeting discussions and comments are located on the Port's website for a comprehensive review.

Chairman O'Rourke called for Business Items.

G.1. Discuss and Consider Board of Trustees Attendance at the Annual American Association of Port Authorities Commissioners Seminar to be Held June 19-21, 2018: *Vice Chairman Shannon move to approve allocating funds for Board travel to the Annual American Association of Port Authorities Commissioners Seminar June 19-21, 2018. Motion was seconded by Trustee DeVries and unanimously carried.*

G.2. Consider and Approve Award of Master Services Agreement with J&J Telecommunication, Inc. for Telephone and Internet Services: *Trustee/Mayor Yarbrough moved with the second of Vice Chairman Shannon to approve the Master Services Agreement with J&J Telecommunications, Inc. for Telephone and Internet Services. Motion unanimously carried.*

G.3. Consider and Approve Staff Recommendation of Port of Galveston Mission Statement: *Chairman O'Rourke read aloud the mission statement recommended by Port staff for approval. As a leader in the global world of waterborne commerce, the Port of Galveston aims to expand, diversify, and promote the Port's commercial base while being*

socially and environmentally responsible. Trustee/Mayor Yarbrough moved with the second of Trustee Beeton, to accept the mission statement. Trustee Beeton amended her second and stated that there should be a comma after the word commerce in the mission statement. Motion as amended unanimously carried.

G.4. Consider and Approve Staff Recommendation to Award of Contract for Insurance Broker of Record Services for Property and Casualty Insurance Programs with McGriff, Seibels & Williams, Inc.: Mrs. Camcioglu stated that in February 2018 the Port issued a request for proposals and the Port received two proposals, one from the current provider, Hugh Wood, and another from McGriff, Seibels & Williams, Inc. Mrs. Camcioglu stated that the evaluation committee reviewed the proposals and determined McGriff to be the candidate of best value. Port staff is recommending Board approval of the Award of Contract for Insurance Broker of Record Services for Property and Casualty Insurance Programs with McGriff, Seibels & Williams, Inc. *Trustee Beeton moved, with the second of Trustee/Mayor Yarbrough, to approve award of contract to McGriff, Seibels & Williams, Inc. as recommended by Port staff. Motion unanimously carried.*

G.5. Consider and Approve Granting Authority to the Port Director to Negotiate and Execute an Agreement for Automated Parking and Cruise Terminal Access Systems and Software and Related Services with Associated Time and Parking, In an Amount not to Exceed \$550,000: Trustee Mayor Yarbrough clarified that staff is asking for approval to negotiate the contract, and bring the contract back to the Board for approval at the June meeting. Mr. Rees stated that if the contract can be negotiated by June, Staff will bring the contract back to the Board for approval. Trustee Mayor Yarbrough stated that he would like to have a snap shot of the current environment, versus the proposed new contract, for a comparison of the two. *Trustee/Mayor Yarbrough moved to authorize the Port Director to negotiate the contract with Associated Time and Parking, and bring the negotiated contract with detail, back to the Board with the negotiated amount for approval at the next Board meeting in June. Motion was seconded by Trustee DeVries and unanimously carried.*

G.6. Consider Vacation Benefits for Port Employees: After all discussion was heard with concerns noted, and hearing the recommendation of Port Staff. *Trustee Beeton moved to defer Vacation Benefits for Port Employees, and asked Port staff to bring it back to the Board at June meeting, with a comparison of the City's and Park Board's vacation benefits.* Chairman O'Rourke stated that the Board can have discussions in workshop in June. *Vice Chairman Shannon seconded the motion. Motion unanimously carried.*

G.7. Consider and Approve Amendment of Dockage Fees, Amendment of Security Surcharge, Amendment of Bunker Fuel Rates, And Addition of Ship Services Fees To the Board of Trustees of the Galveston Tariff Circular No. 6: *Trustee DeVries moved, with the second of Vice Chairman Shannon, to approve staff's recommendations as presented. Motion unanimously carried.*

Chairman O'Rourke called for comments from the Trustees.

Vice Chairman Shannon congratulated Staff on a good month financially, and also highly praised the Port Director on the positive editorial in the newspaper. Vice Chairman Shannon stated he would like to see more articles in the paper as a marketing tool of the Port, and believes that that will be a better way for the Port to reach out and communicate the benefits of the Port to the citizens of Galveston. Vice Chairman Shannon stated that he visited Katie's Seafood and acknowledge how nice their new facilities are, and stated that Mr. Guindon much-admired the Port Director and the relationship with the tenant.

Trustee DeVries echo Vice Chairman Shannon's comments. Trustee DeVries stated that as a Trustee, he was personally offended by the article from in the paper on cronyism, stating that any Trustee that sits on the Board and has gone through what each Trustee goes through, noting that the Port is in a better financial position now, and as a Trustee he was personally offend by the article. Trustee DeVries also thanked Mr. Rees for all the good work being done, and believed the Port is in the right direction right now, and wished everyone a Happy Memorial Day.

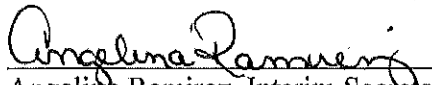
Trustee/Mayor Yarbrough updated the Trustees on the Wharves Board interviews that will take place sometime in mid-June. Trustee/Mayor Yarbrough stated currently Board appointments will be called at the June 27 meeting of the City Council, and stated that there are three available slots for appointment on the Wharves Board: Trustee Shannon, Trustee Beeton, and Trustee Levy.

Trustee Beeton questioned if any Board member would like to reply, do they fill out an application and will they be notified when to show up for interviews. Trustee/Mayor Yarbrough replied yes.

Chairman O'Rourke stated that Carnival cruise lines reached out to the Port of Galveston and wanted to donate to the families affected by the shooting in Sante Fe and stated what good partners the Port has. Chairman O'Rourke sympathetically apologized for what John David Suayan, with Guidry News Service, had to go through that day of the tragic events, as a substitute teacher at Santa Fe High School. Chairman O'Rourke asked for a moment of silence.

Chairman O'Rourke stated that the next meeting of the Board of Trustees would be held at City Hall, Room 204, 823 Rosenberg, on Tuesday, June 26, 2018, beginning at 8:30 a.m.

The Regular Monthly Meeting of the Board of Trustees of the Galveston Wharves stood adjourned at 10:53 a.m., Tuesday, May 22, 2018.


Angelina Ramirez, Interim Secretary
Board of Trustees of the Galveston Wharves