

**Notice of Meeting**  
**BOARD OF TRUSTEES OF THE GALVESTON WHARVES**  
**Workshop**  
**Tuesday, April 23, 2019 8:30 a.m.**  
**Room 204 - City Hall**  
**823 Rosenberg, Galveston, Texas**

**BOARD OF TRUSTEES**  
**Chairman E. L. "Ted" O'Rourke**  
**Vice Chairman Albert P. Shannon**  
**Trustee Elizabeth Beeton**  
**Trustee Richard D. DeVries**  
**Trustee Harry D. Maxwell, Jr.**  
**Trustee Todd P. Sullivan**  
**Trustee/Mayor James D. Yarbrough**  
**Rodger Rees, Port Director/CEO**  
**Anthony P. Brown, Port Attorney**

**WORKSHOP AGENDA**

- A. **CALL TO ORDER**
  - A.1. Roll Call
  - A.2. Declaration of Quorum
  
- B. **DECLARATION OF CONFLICTS OF INTEREST BY TRUSTEE**
  
- C. **PRESENTATIONS AND ANNOUNCEMENTS**
  - C.1. **Employee Service Awards**
  - C.2. **Comments From The Public**
  
- D. **PORT DIRECTOR REPORT**

Documents:

[PORT DIRECTOR REPORT.PDF](#)

- E. **DISCUSSION OF BUSINESS ITEMS LISTED ON AGENDA FOR APRIL 23, 2019**  
**REGULAR MONTHLY MEETING**
  - E.1. **Discussion On Consent Agenda**
    - E.1.a. Accept Board and Staff Expense Reports for the Quarter Ending March 31, 2019
    - E.1.b. Accept Financial Statements for the Month Ending March 31, 2019
    - E.1.c. Accept Port Investments Reports as of March 31, 2019
    - E.1.d. Accept Bank Reconciliation Report and Schedule of Restricted Fund Balances as of March 31, 2019
    - E.1.e. Accept Cash Flow Projections Through March 31, 2019
    - E.1.f. Accept Monthly Delinquent Accounts Receivable Analysis Through March 31, 2019
    - E.1.g. Accept Quarterly Vendor Check Register Report

E.1.h. Consider Trade Development

**E.2. Discuss And Consider Acceptance Of The Galveston Consolidated Financial Audit, Comprehensive Annual Financial Report (CAFR), And The Federal Single Audit Report**

- E.3. **Discuss And Consider Acceptance Of The 2018 Audited Galveston Wharves Pension Plan Annual Financial Report For Year Ending December 31, 2018**
  - E.4. **Discuss And Consider Acceptance Of The Actuarial Valuation Of The Galveston Wharves Pension Plan As Of January 1, 2019, Which Includes The GASB 67 And 68 Report, Related Assumptions, And Approval Of Contributions To The Plan For 2019**
  - E.5. **Discuss And Consider Portfolio Performance Analysis Valuation Analysis Report Summary Of Investment Performance Report And Investment Detail Of The Galveston Wharves Pension Plan For Period Ending March 31, 2019 And Discuss Percentage Changes In Fund Mix That May Be Necessary To Increase Investment Results**
  - E.6. **Discuss And Consider Approval Of Delegation Of Authority To The Port Director To Approve The Award Of A Construction Contract For A Lump Sum Amount Not To Exceed \$2,031,666.99 For The Construction Of The Old Port Industrial Road Improvements, Contingent On The Full Execution Of The Advance Funding Agreement For A Texas Mobility Fund (TMF) Grant For \$1,088,471 Between The Board Of Trustees Of The Galveston Wharves And The Texas Department Of Transportation**
  - E.7. **Discuss The Board Of Trustees Role With Respect To The Strategic Master Plan, And Discuss Master Plan Project Schedule With Timeline Of Dates Moving Forward**
  - E.8. **Update Status On Channel Extension With U.S. Army Corps Of Engineers**
  - E.9. **Discussion On Employee Handbook**
  - E.10. **Receive And Discuss Report By City Auditor Glenn Bulgherini Concerning Receipt And Disposition Of Insurance Proceeds Following Hurricane Ike**
  - E.11. **Discuss And Consider Board Expectations On Openness, Transparency, Training, Policies And Trustee Requests For Records Or Information**
- F. ANNOUNCE GOING INTO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE**

**Section 551.071 - Consultation with Attorney**

- a. Seek or receive legal advice on issues presented in report provided by City Auditor concerning receipt and disposition of insurance proceeds following Hurricane Ike

**Section 551.074 - Personnel**

- a. Deliberate the Appointment, Employment, Evaluation, Reassignment, or Duties of a Public Officer or Employee, Including without Limitation the Port Director

**Section 551.087 - Economic Development Negotiation**

- a. Discuss or Deliberate the Regarding Commercial or Financial Information Received from a Business Prospect Seeking to Locate, Stay, or Expand at the

Port of Galveston, or Deliberate the offer of a Financial or Other Incentive to such a Business Prospect

## **ADJOURNMENT OF EXECUTIVE SESSION**

### **G. RECONVENE WORKSHOP**

### **H. COMMENTS FROM THE BOARD OF TRUSTEES ON WORKSHOP ITEMS**

### **I. SET DATE OF NEXT WORKSHOP MEETING, TIME AND LOCATION**

Tuesday, May 28, 2019 at 8:30 a.m. Room 204 - City Hall

### **J. ADJOURNMENT**

THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A TRUSTEE DESIRES TO DISCUSS – AS IS THE CASE, THAT SUCH ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED PRIOR TO THE REGULAR AGENDA ITEMS. AS USED IN THIS NOTICE, THE TERM “EXECUTIVE SESSION” MEANS A “CLOSED MEETING” AS DEFINED IN TEXAS GOVERNMENT CODE CHAPTER 551, THE OPEN MEETINGS ACT. THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY SUBJECT, INCLUDING WITHOUT LIMITATION ANY SUBJECT APPEARING ON THIS AGENDA, AS AUTHORIZED BY THE OPEN MEETINGS ACT. FOLLOWING ANY EXECUTIVE SESSION, THE BOARD IN OPEN SESSION MAY TAKE A FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION, AS AUTHORIZED BY THE OPEN MEETINGS ACT.

3:00 p.m. Thursday, April 18, 2019

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Rodger Rees, Port Director/CEO

### **Please Note**

**Members of the City Council may be attending and participating in discussion.**

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THIS OFFICE, 123 ROSENBERG AVENUE, 8TH FLOOR, GALVESTON, TEXAS 77550 (409-766-6105) TO MAKE ARRANGEMENTS FOR THE SPECIAL ACCOMMODATION.