

Notice of Meeting

BOARD OF TRUSTEES OF THE GALVESTON WHARVES

Regular Monthly Meeting

Tuesday, March 27, 2018

9:15 a.m.

Port of Galveston

8th Floor Shearn Moody Plaza

123 Rosenberg Avenue, Galveston, TX 77550

-THE REGULAR MONTHLY MEETING IS OPEN TO THE PUBLIC-

BOARD OF TRUSTEES

**Chairman E. L. "Ted" O'Rourke
Trustee Elizabeth Beeton
Trustee Todd P. Sullivan**

**Vice Chairman Albert P. Shannon
Trustee Richard D. DeVries
Trustee/Mayor James D. Yarbrough**

**Rodger Rees, Port Director/CEO
Anthony P. Brown, Port Attorney**

I. REGULAR MONTHLY MEETING

A. CALL TO ORDER

A-1 Roll Call

A-2 Declaration of Quorum

B. DECLARATION OF CONFLICTS OF INTEREST BY TRUSTEE

C. GENERAL BUSINESS

1. PRESENTATIONS AND ANNOUNCEMENTS

C-1 Comments from the Public

2. APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES

C-2 Minutes of the Regular Monthly Meeting of the Board of Trustees held Tuesday, February 20, 2018

3. PORT DIRECTOR'S REPORT

- C-3 Port Director/Staff Reports – Consideration of Information Received from the Port Director or Other Members of Port Staff with Respect to Port Operations, Including Such Matters as Revenue, Expense, and Other Financial Information; Cargo Tonnage and Ship Calls; Cruise Passenger Activity, Car Counts, and Ship Calls; Security Conditions and Other Security Related Matters; Facility Improvements, Maintenance, Repairs, and Demolition; Dredging; Matters Relating to Parking Operations; Staff and Trustee Travel Reports; and Other Matters Required to be Reported to the Trustees Pursuant to Law or Board Policy.
- C-4 Receive and Discuss Port of Call Committee Report
- C-5 Receive and Discuss Deliverables from the Executive Committee
- C-6 Receive and Discuss Pension Committee Report

4. CONSENT AGENDA

- D-1 Consider Board and Staff Expense Reports
- D-2 Consider Financial Statements
- D-3 Accept Port Investments Report
- D-4 Accept Bank Reconciliation Report and Schedule of Restricted Fund Balances
- D-5 Accept Cash Flow Projections
- D-6 Accept Monthly Delinquent Accounts Receivable Analysis
- D-7 Accept Vendor Check Register Report
- D-8 Consider Trade Development

5. BUSINESS ITEMS

- E-1 Discuss and Consider Acceptance of the Galveston Wharves (Port) and the Galveston Port Facilities Corporation (GPFC) Consolidated Financial Audit, and the Comprehensive Annual Financial Report (CAFR)
- E-2 Discuss and Consider Resolution Approving the Galveston Wharves Investment Policy Following the Annual Review as Required by the Public Funds Investment Act
- E-3 Discuss and Consider Amendment of the List of Persons Authorized to Conduct Banking and Investment Transactions with Respect to All Port Banking and Investment Accounts Effective March 30, 2018
- E-4 Discuss and Consider Presentation on and Adoption of Port Strategic Plan and Approve Staff Recommendation of Mission Statement, Strategic Goals and Objectives
- E-5 Discuss and Consider Changes Initial to Tariff Circular No. 6 – Remove Item #472 – Warehouse Rental and Item #545 – Passenger Vehicle Parking – from the Tariff

- E-6 Discuss and Consider Amendment to Board of Trustees of the Galveston Wharves Tariff Circular No. 6, Item #540 – Passenger Service Charge, Increase Charges for Passengers Embarking, Disembarking and In Transit
- E-7 Discuss and Consider Increase in Parking Rates of \$15 for 7-Day Cruises and of \$10 for 4- and 5-Day Cruises and a Clarification of the Port Policy on Parking for Disabled Veterans and Purple Heart Recipients
- E-8 Discuss and Consider to Authorize the Port Director/CEO to Negotiate Final Contract Terms with ICMA
- E-9 Discuss and Consider Resolution in Support of Port's 2020-2021 Port Capital Program Submission
- E-10 Discuss and Consider Communication to be Presented to the Board of Pilot Commissioners for Galveston County Ports at the Board's upcoming April 5, 2018 meeting

ANNOUNCE GOING INTO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE

-Section 551.071 – Consultation with Attorney

- a. Seek or receive advice on pending litigation and legal claims, including without limitation:
 - 1. Santa Fe Discount Cruise Parking, Inc., et al v. the Board of Trustees of the Galveston Wharves et al., Federal Maritime Commission Docket No. 14-06
 - 2. No. 18-CV-069; Carmen Parker v. Board of the Galveston Wharves, In the United States District Court for the Southern District of Texas, Galveston Division.

-Section 551.087 – Economic Development Negotiation

- a. Discuss or Deliberate Regarding Commercial or Financial Information Received from a Business Prospect Seeking to Locate, Stay, or Expand at the Port of Galveston, or Deliberate the Offer of a Financial or Other Incentive to such a Business Prospect

ADJOURNMENT OF EXECUTIVE SESSION

RECONVENE REGULAR MONTHLY MEETING

BUSINESS ITEMS CONTINUED

3. COMENTS FROM THE BOARD OF TRUSTEES

- 4. SET DATE OF NEXT BOARD MEETING, TIME AND LOCATION** (Proposed: Tuesday, April 24, 2018. Finance Committee Meeting at 0830, Board Meeting at 0915 at City Hall Council Chambers 823 Rosenberg, 2nd Floor Galveston, TX 77553)

E. ADJOURNMENT

THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A TRUSTEE DESIRES TO DISCUSS – AS IS THE CASE, THAT SUCH ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED PRIOR TO THE REGULAR AGENDA ITEMS. AS USED IN THIS NOTICE, THE TERM “EXECUTIVE SESSION” MEANS A “CLOSED MEETING” AS DEFINED IN TEXAS GOVERNMENT CODE CHAPTER 551, THE OPEN MEETINGS ACT. THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY SUBJECT, INCLUDING WITHOUT LIMITATION ANY SUBJECT APPEARING ON THIS AGENDA, AS AUTHORIZED BY THE OPEN MEETINGS ACT. FOLLOWING ANY EXECUTIVE SESSION, THE BOARD IN OPEN SESSION MAY TAKE A FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION, AS AUTHORIZED BY THE OPEN MEETINGS ACT.

2:00 p.m., Friday, March 23, 2018

By:  PD/CEO
Rodger Rees, Port Director/CEO

Please Note

Members of the public attending the Board Meeting may park at no cost in the Shearn Moody Plaza Parking Garage. The garage is located across the street from the Port offices.

Members of the City Council may be attending and participating in discussion.

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THIS OFFICE, 123 ROSENBERG AVENUE, 8TH FLOOR, GALVESTON, TEXAS 77550 (409-766-6105) TO MAKE ARRANGEMENTS FOR THE SPECIAL ACCOMMODATION.