

Notice of Meeting

BOARD OF TRUSTEES OF THE GALVESTON WHARVES

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THIS OFFICE, 123 ROSENBERG AVENUE, 8TH FLOOR, GALVESTON, TEXAS 77550 (409-766-6105) TO MAKE ARRANGEMENTS FOR THE SPECIAL ACCOMMODATION.

Regular Monthly Meeting

Monday, January 30, 2017

9:15 a.m.

Port of Galveston

8th Floor Shearn Moody Plaza

123 Rosenberg Avenue, Galveston, TX 77550

-THE REGULAR MONTHLY MEETING IS OPEN TO THE PUBLIC-

BOARD OF TRUSTEES

Chairman Benjamin F. Holland, Jr.

Trustee Elizabeth Beeton

Trustee E. L. "Ted" O'Rourke

Trustee/Mayor James D. Yarbrough

Vice Chairman Albert P. Shannon

Trustee Richard D. DeVries

Trustee Todd P. Sullivan

Peter Simons, Interim Port Director

Anthony P. Brown, Port Attorney

I. REGULAR MONTHLY MEETING

A. CALL TO ORDER

A-1 Roll Call

A-2 Declaration of Quorum

A-3 Pledge of Allegiance

B. DECLARATION OF CONFLICTS OF INTEREST BY TRUSTEES

C. GENERAL BUSINESS

1. PRESENTATIONS AND ANNOUNCEMENTS

A-1 Comments from the Public

2. APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES

B-1 Minutes of the Regular Monthly Meeting of the Board of Trustees held Monday, December 19, 2016

3. PORT DIRECTOR'S REPORT

C-1 Port Director/Staff Reports – Consideration of Information Received from the Port Director or Other Members of Port Staff with Respect to Port Operations, Including Such Matters as Revenue, Expense, and Other Financial Information; Cargo Tonnage and Ship Calls; Cruise Passenger Activity, Car Counts, and Ship Calls; Security Conditions and Other Security Related Matters; Facility Improvements, Maintenance, Repairs, and Demolition; Dredging; Matters Relating to Parking Operations; Staff and Trustee Travel Reports; and Other Matters Required to be Reported to the Trustees Pursuant to Law or Board Policy.

4. CONSENT AGENDA

D-1 Consider Board and Staff Expense Reports

D-2 Consider Financial Statements

D-3 Accept Port Investments Report

D-4 Accept Bank Reconciliation Report and Schedule of Restricted Fund Balances

D-5 Accept Cash Flow Projections

D-6 Accept Monthly Delinquent Accounts Receivable Analysis

D-7 Accept Vendor Check Register Report

D-8 Consider Trade Development

5. BUSINESS ITEMS

E-1 Discuss and Consider Portfolio Performance Analysis Report, Summary of Investment Performance Report and Investment Detail of the Galveston Wharves Pension Plan for Period Ending December 31, 2016 and Discuss and Consider Any Percentage Changes in Fund Mix that May Be Necessary to Increase Investment Results

E-2 Discuss and Consider Award of Master Services Agreement for Engineering, Geotechnical and Inspection Services for Slip Fill Project to PND Engineers, Inc. for an Amount Not to Exceed \$850,000

- E-3 Discuss and Consider Award of Maintenance Dredging Contract for Port Facilities to Callan Marine, Ltd. at an Annual Cost Not to Exceed \$877,500
- E-4 Discuss and Consider Insurance Proposal Received from Hugh Wood, Inc. for the Renewal of the Port of Galveston All Risk Property, Property Terrorism, Law Enforcement Liability, Privacy/Cyber Liability and Workers Compensation Insurance Coverages for 2017-2018 as Provided for in the Port's FY2017 Operating Budget
- E-5 Discuss and Consider Board Travel to the Annual Seatrade Cruise Global Conference to Be Held in Fort Lauderdale, Florida on March 13-16, 2017 and the AAPA Spring Conference to Be Held in Washington, D.C. on April 4-6, 2017
- E-6 Discuss and Consider Change in Dates of the 2017 Regular Monthly Meetings of the Board of Trustees of the Galveston Wharves
- E-7 Discuss and Consider Development of Port of Call Opportunities for the Port of Galveston

II. RECESS INTO EXECUTIVE SESSION

ANNOUNCE GOING INTO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE

-Section 551.071 – Consultation with Attorney

- a. Seek or receive advice on legal claim asserted by an employee.
 - 1. Paula Welch EEOC Claim
 - 2. Carmen Parker EEOC Notice of Charge
- b. Seek or receive legal advice regarding No. 16CV1169; The Florida-Caribbean Cruise Association, et al v. The Board of Pilot Commissioners for Galveston County Ports, et al; in the 405th District Court of Galveston County, Texas
- c. Seek or receive advice on pending litigation and legal claims, Including without limitation:
 - 1. Santa Fe Discount Cruise Parking, Inc., et al v. the Board of Trustees of the Galveston Wharves et al., Federal Maritime Commission Docket No. 14-06

-Section 551.074 – Personnel

- a. Deliberate the Appointment, Employment, Evaluation, Reassignment, or Duties of a Public Officer or Employee, Including Without Limitation the Port Director and Deputy Port Director

-Section 551.087 – Economic Development Negotiation

- a. Discuss or Deliberate Regarding Commercial or Financial Information Received from a Business Prospect Seeking to Locate, Stay, or Expand at the Port of Galveston, or Deliberate the Offer of a Financial or Other Incentive to such a Business Prospect

ADJOURNMENT OF EXECUTIVE SESSION

RECONVENE REGULAR MONTHLY MEETING

D. COMMENTS FROM THE BOARD OF TRUSTEES

E. SET DATE OF NEXT BOARD MEETING, TIME AND LOCATION

F. ADJOURNMENT

THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A TRUSTEE DESIRES TO DISCUSS – AS IS THE CASE, THAT SUCH ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED PRIOR TO THE REGULAR AGENDA ITEMS. AS USED IN THIS NOTICE, THE TERM “EXECUTIVE SESSION” MEANS A “CLOSED MEETING” AS DEFINED IN TEXAS GOVERNMENT CODE CHAPTER 551, THE OPEN MEETINGS ACT. THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY SUBJECT, INCLUDING WITHOUT LIMITATION ANY SUBJECT APPEARING ON THIS AGENDA, AS AUTHORIZED BY THE OPEN MEETINGS ACT. FOLLOWING ANY EXECUTIVE SESSION, THE BOARD IN OPEN SESSION MAY TAKE A FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION, AS AUTHORIZED BY THE OPEN MEETINGS ACT.

3:30 p.m., Thursday, January 26, 2017

By: 

Peter Simons, Interim Port Director

Please Note

Members of the City Council may be attending and participating in discussion.

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